

GUIDELINES FOR ADMISSION

ADMISSION FOR ACADEMIC SESSION 2024-25, 2025-26

Guidelines and procedure to fill the Online Registration form

1. Kindly download guidelines & read all instructions carefully before you click on PROCEED button at the bottom of this page.
2. The name of the applicant, father's name / mother's name, date of birth etc. should be spelt correctly in the form as it appears in the certificates. No corrections will be allowed later on.
3. It is mandatory to fill all the fields marked (*) in red. In case a field is not applicable to you please mention NA (Not Applicable).
4. An incomplete registration form will be automatically rejected.
5. After completing the form, click on 'Submit' button you will receive an acknowledgement receipt with your USER ID & PASSWORD.
6. You will also receive your USER ID and PASSWORD through an SMS on your registered mobile.
7. The USER ID & PASSWORD should be preserved by the parent to check the online admission status of the applicant.
8. You are required to take a print of the Acknowledgement Receipt as well as the duly filled form
9. You are required to retain a copy of the acknowledgement receipt as well as the form for future correspondence.
10. Registration fee is non-refundable.
11. Post registration, interaction with the teachers or Principal must be completed within 10 working days.
12. Please ensure all columns are filled correctly and in detail as this data will be used for the admission form. Data once entered can not be modified.
13. I understand that the fee available on the website is for the current session and it would increase between 8% to 10% in the upcoming session as per the guideline of Fee Regulatory Act and as per increase in living index.
14. In case I am not able to pay the fee on time, the School Management reserves the right to withdraw its services for my child without any notice or my consent.